

EARLY YEARS SETTINGS - CHILDMINDERS

Page 2-6 (1)

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OUTCOMES TO BE ACHIEVED:

Each child receives a level of care appropriate to his / her needs for personal development.

Elements addressed:

- Agreements for Childminding
- Parental Consents
- Feedback to and from Parents

| # | Performance Indicator / Standard | SCORE | Evidence |
|----|---|-------|----------|
| 1 | Staff liaise with parents / guardians / carers to establish the individual needs and wants of the child and to discuss any issues or concerns regarding the Terms & Conditions. | | |
| 2 | Staff ensure that parents / guardians / carers are fully aware of the conditions for Childminding. | | |
| 3 | Prior to the child attending Childminding sessions the parents / guardians / carers complete a Registration Form as a basis for subsequent Placement. | | |
| 4 | This Registration Form provides the facility for recording fundamental information about the child as a basis for the Child Information Record. | | |
| 5 | In addition to the Registration Form, the parents / guardians / carers are also requested to complete a Consent Form for administering medication to the child. | | |
| 6 | Written consent is also requested to take the child on trips and outings, for taking the child's photograph, and for face-painting which may form part of planned activities. | | |
| 7 | Written consent is also requested to enable staff to summon emergency medical assistance in the event of an accident or injury to the child. | | |
| 8 | Parents / guardians / carers are requested to identify those persons who will be leaving the child at, and collecting the child from, the Childminder. | | |
| 9 | The Registration Form provides for the contact numbers of persons to be contacted in the event of an emergency with respect to the child. | | |
| 10 | There is a system for recording and analysing comments and suggestions from parents / guardians / carers regarding possible improvements to the Childminding Services. | | |
| 11 | Questionnaires regarding the quality of the Childminding Services are also given to parents / guardians / carers when a child leaves the Childminder. | | |
| 12 | The methods used for collecting information and comments from parents and other service users take into account cultural and language differences. | | |
| 13 | The methods used for collecting information and comments from parents and other service users take into account any sensory impairments or disabilities. | | |
| 14 | The Childminder ensures that there are regular opportunities to discuss the child's progress with parents / guardians / carers. | | |
| 15 | The Childminder is committed to an on-going "Partnership with Parents" programme, and this is reflected in a documented Policy. | | |
| 16 | The "Partnership with Parents" programme acknowledges that the parents / guardians / carers are the principal educators and carers of the child. | | |
| 17 | This Policy clearly states the Childminder's aims and objectives in working with parents / guardians / carers . | | |

