

## Part 4: PREMISES, INSTALLATIONS & EQUIPMENT

### 4.1 STRUCTURE & FEATURES OF THE HOME

The Home is classified as a “workplace” for the purposes of Health & Safety legislation. The *Workplace (Health, Safety & Welfare) Regulations, 1992* cover all aspects of the physical environment in which you will be working, and fundamental to this is the buildings and premises of the Home, their structure, fabric and up-keep.



The management of the Home is committed to ensuring that the fabric and decor of the Home is consistently maintained to a high standard of repair. In this respect there is a planned programme of structural maintenance and re-decoration / refurbishment to be put into effect over any calendar year.

As you go about your daily duties you are asked to note any areas of possible concern with respect to the state of repair or decoration in the Home that may compromise Health & Safety standards, and report these to your immediate manager or supervisor.

### 4.2 EQUIPMENT & INSTALLATIONS

1. **Equipment** - this covers **fixed** and **portable** equipment items to be found in the Home. It also covers those equipment items actually owned by the Home (for example, kitchen equipment), and those items brought into the Home by the resident as personal property. Usually, the latter is restricted to portable electrical equipment such as TVs and hair-dryers etc.



The management of the Home has made a Register of every single item of equipment in use at the Home, whether owned by the Home or by the resident. This Register identifies planned servicing / maintenance (and in a few cases, calibration) requirements over any calendar year for each equipment item, and we retain complete records of all servicing work performed.

When using equipment items ensure that you follow these simple rules:

- ✓ first of all, don't use any item unless you have been properly trained in its safe use and you have been authorised to use it.
- ✓ always follow the written instructions for safe use; if in doubt, ask!