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PARENTAL CONSENT			
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This Policy summarises the policy in place at the Nursery for obtaining consent or permission from a child's parent / guardian / carer for key elements of the Childcare Service.

1. When a child is registered at the Nursery the Registration Form used to support this will contain appropriate details of the child and his / her background. Registration is taken as an understanding that the child will be provided with a service of care and learning that is best suited to him / her. However, it is recognised that key parts of this care may involve certain activities which may impact upon the rights of the child and / or health and safety issues and for which separate parental consent is required in order to protect all parties.

2. It is therefore policy at the Nursery to seek separate written consent, permission or authorisation from the parents / guardians / carers BEFORE undertaking any of the following:
 - 2.1 Administration of prescription medicines (reference Policy No 323).
 - 2.2 Administration of *Calpol*.
 - 2.3 Summoning emergency medical assistance, which may include taking the child to a GP or hospital.
 - 2.4 Trips and outings away from the Nursery. In this respect consent may also be required for each outing, according to circumstances (reference Policy No 440).
 - 2.5 Consent for the child to travel in the Nursery's people carrier.
 - 2.6 Consent for named individuals to drop the child off, and / or collect the child from, the Nursery.
 - 2.7 Face-painting (as part of certain creative activities).
 - 2.8 Taking photographs of the child which may be used for display purposes within the Nursery.

This information is recorded upon Form No 3-04 for each child, and will form an essential part of the child's personal records.

3. It is fully accepted that each issue referenced above is a matter for personal choice or belief, and as such Nursery Management will fully respect and abide by the decision of the parent / guardian / carer in each case. Therefore, in order to avoid any misunderstanding, a *Consent Withheld Form* (No 3-07) will be prepared upon which is recorded those activities and elements for which parental consent has NOT been given. The *Consent Withheld Form* is kept as a rolling log by the duty Deputy Nursery Manager and is readily available for reference by all duty Nursery Nurses / Nursery Staff.

FORM REFERENCES:

Form No: 3-03 *Registration Form - Nurseries*
 Form No: 3-04 *Declaration of Consent*
 Form No: 3-07 *Consent Withheld Form*
 Form No: 3-40 *Authorisation for Special Medication*
 Form No: 4-30 *Planned Outing*