

**DAY CARE SERVICES FOR OLDER PEOPLE**

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**OUTCOMES TO BE ACHIEVED:**

*A formal programme of Infection Control which minimises the risks to the health and well-being of service users, staff and visitors to the Day Centre.*

*Elements addressed:*

- General Administration
- Cleaning & Sanitation
- Handwashing & Hygiene
- Pest Control
- Handling & Disposal of Waste
- Pets in the Day Centre

#	Performance Indicator / Standard	SCORE	Evidence
18	Cleaning materials and equipment designated for special areas, e.g. kitchens, are clearly identified and kept for use only in these designated areas.		
19	Where colour-coding of cleaning equipment is used to differentiate between kitchen, toilets / bathrooms etc, this is explained in the appropriate Cleaning Procedure.		
20	Cleaning materials are stored in secure locations when not in use, and this is documented in a Policy.		
21	Where dilutions of cleaning agents are kept, these are labelled with the dates of dilution and are not kept for longer than 2 days.		
22	There is a C.O.S.H.H. Data Sheet on file as part of the Published Standards for each cleaning material used.		
23	Domestic / housekeeping staff undergo appropriate training in C.O.S.H.H. awareness for the materials that they use, and have ready access to appropriate C.O.S.H.H. Data Sheets.		
24	Documented C.O.S.H.H. Assessments have been carried out for each cleaning material used.		
25	Cleaning Procedures provide for an adequate supply of hand-washing materials and toiletries in appropriate locations.		
26	There is a Policy on Pest Control within the Centre, and Pest Control contractors used are included on th Preferred Sub-contractors Lists.		
27	Records confirm that pest control surveys by the contractor are being carried out according to schedule.		
28	Full C.O.S.H.H. details of all toxic materials used on the premises for pest control are kept on file.		
29	There is a Policy for the safe and hygienic disposal of domestic waste materials (refuse) from the Centre.		
30	There is a Policy for the safe and hygienic disposal of biohazardous / clinical waste materials from the Centre.		
31	This Policy clearly identifies which of the 5 classes of biohazardous waste is to be found at the Centre.		
32	Records are kept of all waste collections and disposals carried out by a specialist waste disposal sub-contractor who is included on the Preferred Service Sub-contractors List.		
33	Waste awaiting disposal is carefully bagged up into the correct colour disposal bags and stored in a secure location away from food handling areas and public access routes.		
34	External waste disposal bins for domestic waste (e.g. wheely-bins) are kept securely covered and are regularly cleaned and sanitised.		

