

NURSES AGENCIES

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OUTCOMES TO BE ACHIEVED:

Documented Policies that comply with legislative and regulatory requirements, and which meet the requirements and expectations of the Contracting Authority.

Elements addressed:

- Mission Statement / Aims & Objectives
- Statement of Good Practice
- Equal Opportunities & Diversity Policies
- Statement of Purpose
- Service User Guide

#	Performance Indicator / Standard	SCORE	Evidence
1	There is a <i>Mission Statement</i> or a <i>Statement of Aims &amp; Objectives</i> with respect to the Nursing Care Service provided.		
2	This Statement is communicated to both staff within the Agency and to the Agency's service users.		
3	Staff Training Records at all levels confirm understanding of the <i>Mission Statement</i> or <i>Statement of Aims &amp; Objectives</i> .		
4	There is a <i>Statement of Good Practice</i> which is in line with Contracting Authority requirements.		
5	Staff Training Records at all levels confirm understanding of the <i>Statement of Good Practice</i> .		
6	The <i>Statement of Good Practice</i> confirms the service to be non-discriminatory with respect to age, race, sexuality, gender, ethnicity, culture, religion and disabilities / impairments.		
7	The <i>Statement of Good Practice</i> sets out the Nurse's fundamental responsibilities in respect of delivery of the Care Service.		
8	With respect to the <i>Statement of Good Practice</i> there is a documented policy which clearly identifies those tasks and duties which MUST NOT be undertaken by a Nurse.		
9	There is an <i>Equal Opportunities Policy</i> with respect to equalities / discrimination issues within the Agency.		
10	The <i>Equal Opportunities Policy</i> and equalities / discrimination issues are included in the Induction Training Programme for all staff, and Staff Training Records confirm this.		
11	This procedure addresses equalities / discrimination issues with respect to age, race, sexuality, gender, ethnicity, culture, religion and disabilities / impairments.		
12	This procedure also addresses the specific requirements of <i>The Employment Equality (Sexual Orientation) Regulations, 2003</i> .		
13	This procedure also addresses the specific requirements of <i>The Employment Equality (Religion or Belief) Regulations, 2003</i> .		
14	This procedure addresses equalities / discrimination issues for staff AND service users, as appropriate.		
15	This procedure addresses equalities / discrimination issues for applicants for job positions within the Agency, both successful and unsuccessful.		
16	There is a documented <i>Statement of Purpose</i> which meets the requirements of Part 4 of <i>The Nurses Agencies Regulations, 2002</i> .		
17	The <i>Statement of Purpose</i> is subject to annual review to ensure that it remains current and valid.		

